

Important Note for Families

Due to recent changes with TeamSnap, the system now only collects the *registrant's information* during registration. This means only the registering parent/guardian will be added when a player is rostered to a team.

If you would like to add an additional parent, guardian, or family member to your child's profile (so they also receive team updates, schedules, and messages), this must be done manually.

How to Add Another Family Member to Your Child's Profile in TeamSnap

1. **Log in** to your TeamSnap account (web or mobile app).
2. Go to your **child's team**.
3. Tap/Click the **Roster** tab.
4. Select your **child's name**.
5. Scroll down and choose **+ Add Family Member** (in the Family section).
6. Enter the new person's **name and email address**.
 - You can also add their **phone number** if you want them to receive text messages.
7. Select their **role** (e.g., Parent, Guardian, Grandparent).
8. Tap/Click **Save**.

The new family member will get an **invitation email** to join. Once they accept, they'll have access to the child's profile and will receive team communications.